



EWIB 2021 REQUEST FOR PROPOSALS

Bidders Questions & Answers

CATEGORY 1 WIOA

1. **Question:** How many participants were served in the Adult and Dislocated Worker programs for each of the past two program years?

Answer: In PY 18/19 544 were served; PY 19/20 461 were served

2. **Question:** How many new Adult and Dislocated Worker participants were enrolled during the past year?

Answer: In the current PY 20/21 through January there are 500 receiving services.

3. **Question:** What was the total Supportive Services Budget for this current contract year?

Answer: WIOA support services budget for PY 20/21 is \$94,209.00

4. **Question:** If available, will EWIB provide a current organizational chart for the Adult & Dislocated Worker programs, including any roles which are functionally supervised?

Answer: Organization charts for the provision of WIOA services are the property of the selected vendor.

5. **Question:** Are there any costs associated with use of the current facilities?

Answer: All costs at the current facilities are covered with program funds that EWIB oversees.

6. **Question:** What is the current EWIB mileage rate indicated on page 14 of the WIOA/JFES RFP?

Answer: The IRS approved rate currently in effect.

7. **Question:** On page 15 of the RFP, it states "The Contractor is responsible for providing their staff with necessary technological equipment to perform the task at hand."

- a. What, if any, equipment/furniture will be made available to the successful bidder?

Answer: The comprehensive AJC includes furniture for staff.

- b. Will bidders need to budget for computers, printers, copiers, or furniture for staff or participants?

Answer: Yes, the bidder will need to budget for computers and printers for staff.

8. **Question:** What was the funding allocation for WIOA Title I Career Services Provision for the program year July 1, 2020 – June 30, 2021?

Answer: The funding allocation for WIOA for PY 20/21 is \$1,915,270.00

9. **Question:** What is the proposed funding level for WIOA Title I Career Services and Jobs First Employment Services in the upcoming contract year (2021-2022)?

Answer: The funding levels have not been determined yet.



EWIB 2021 REQUEST FOR PROPOSALS

Bidders Questions & Answers

10. **Question:** Does EWIB anticipate funding will increase or decrease for the 2021-2022 contract year?

Answer: EWIB does not know what the funding levels are for PY 21/22.

11. **Question:** RFP Page 25, Attachment C indicates: "If an indirect cost rate is being utilized, it must be a federally recognized and a copy of the agreement must be attached." Please confirm that indirect rates audited by third-party, independent firms and prepared in accordance with 48 CFR Part 31 are acceptable.

Answer: We would, upon review, to ensure compliance, accept an indirect cost rate as presented. Administration costs are limited to a maximum of 10% of the total contract.

CATEGORY 2 JFES

1. **Question:** Will the list of organizations who submitted letters of intent be released prior to the submission deadline?

Answer: All procurement-related material & lists are available at the conclusion of the procurement.

2. **Question:** Are attachments required for both the proposer and partners/subcontractors, or only for the primary contractor?

Answer: Attachments are required for the primary proposer, unless otherwise specified in the RFP.

3. **Question:** Reference Forms are listed as a required attachment, but the instructions on the form state that the referring agency is to "sign, scan, and e-mail it to: Carol LaBelle at labellec@ewib.org." Is it to be sent directly to EWIB and included in the proposal package?

Answer: The Reference forms are to be sent directly to Carol LaBelle as indicated in the RFP and not required to be included in the proposal package.

4. **Question:** The Experience Report indicates it should only be provided by entities who have not previously contracted with the EWIB, but it is listed as a required attachment. Please advise if it needs to be submitted by ALL applicants, regardless of past contracting relationship.

Answer: The Experience Report is only required for those agencies who have not previously contracted with EWIB.

5. **Question:** Do respondents need to include Subsidized Employment in the Budget Proposal or will these pass-through dollars be handled by EWIB?

Answer: No, respondents don't need to include Subsidized Employment costs in the budget proposal.

6. **Question:** What was the funding allocation for Jobs First Employment Services (JFES) Provision for the program year July 1, 2020 - June 30, 2021?

Answer: The funding allocation for PY 20/21 is \$1,100,002.00.