Eastern CT Manufacturing Pipeline Initiative

Next Steps After Enrolling in the Manufacturing Pipeline Portal

Thank you for registering on the MPI Portal! There are a few more steps that you will need to complete to qualify for a Manufacturing Training Class.

Here are your next steps. You must complete Steps 1 through 6. Step 5 is optional:

1. Complete the Manufacturing Skills Inventory (MSI)

The MSI will be emailed to you within 24 – 48 hours after registering on the MPI Portal. The email will be sent from no-reply@eskill.com. The subject line is: EWIB MPI Skill Inventory. You will have 7 days to access the link in the email, before it is deactivated.

Tip: Add no-reply@eskill.com to your address book or check your spam inbox to ensure this does not get blocked by your email filter.

The MSI is 16 questions and will measure skills such as critical thinking, problem solving and basic math, reading comprehension, attention to detail, ruler reading and spatial reasoning. The purpose of the MSI is to gather information to help the training providers, and participants, prepare for the upcoming classes.

To learn more about what to expect and/or prepare for the MSI, click here. Click here and here for the Math Study Guides.

2. Review your MSI Score

The MSI score will be sent within 24-48 hours after completion.

- Applicants averaging **70 or higher** will be contacted by email within 10 days and invited to **attend a virtual MPI Orientation** where you will be given information about Manufacturing training and job search options.
- Applicants who score below 70 will be offered the option to retake the MSI or they may participate in an Education Refresher Class. Applicants who pass the Refresher Class will be invited to attend an **MPI Orientation.**
- Applicants **averaging below 40** will be referred to other American Job Center services ***or*** you can visit an American Job Center in your area at any time.
- For a listing of AJCs go to:
  Link to CT American Job Centers

3. Create an account on the CT American Job Center Website: http://CTHires.com

Sign In, or if no password, select "Not Registered?" on the right side of the screen.

Create your profile by selecting the "Individual" profile, and then selecting "Comprehensive Registration."

4. Attend the MPI Orientation.

While you wait to attend the orientation, you should also begin the process of creating or updating your resume.

Find the "Job Seeker Services" section on your CTHires profile. Select "Resume Builder" and create a title for your resume.

There are 3 options to create your resume:

- Use the Resume Builder to fill out necessary information to create your resume.
- Upload your Resume (MS Word format recommended, not PDF).
- Copy and paste your resume to the CTHires site

Need help? Sign up for a CTHires Resume Builder Workshop Click Here

5. If you are interested in working at Electric Boat complete this step. Create a Profile on EB's website: gdeb.com/careers/

Click the **"Search Jobs"** button and apply to specific positions. Also apply to the **"Talent Pool"** to maximize your opportunities for hire.

6. Attend the MPI Enrollment Workshop.

After completing the MPI orientation, you will be scheduled to attend an **Enrollment Workshop** at the American Job Center. This meeting takes about 90 minutes and is the last enrollment requirement to reserve your seat in a training class.